



CITY OF SAN ANTONIO
JOB ANNOUNCEMENT
111 Plaza De Armas, San Antonio, Texas 78205
Phone No. (210) 207-8108 Job Line (210) 207-7280

Assistant Public Utilities Director

The City of San Antonio is recruiting for an Assistant Public Utilities Director. This position is responsible for assisting the Director/Supervisor of Public Utilities in advising the City Manager and the City Council on matters pertaining to the public utility rates and other rates affecting the municipality. Assists in negotiations with telecommunications, cable and other utilities. Exercises direct supervision over assigned clerical and professional staff.

Essential job functions will include: Supervises the staff in reviewing actions affecting public and private electric, gas, water, wastewater, telephone, and cable television utilities. Reviews and comments on any operational/financial decisions as they affect rates and service charges. Maintains a program to monitor and improve the efficiency by which the City's facilities use gas, electric, and water services. Reviews and prepares revenue rate projections and policies as related to franchises and municipally-owned utilities. Monitors departments to maintain expenditures within the budget appropriations and to insure adherence to budgetary policies. Confers with Directors, Assistant Directors, and department heads to resolve major operating and administrative issues. Monitors, reviews and analyzes federal and state legislation as it may impact the regulatory powers of the City, consumer interests of citizens, and business interests of municipally-owned utilities. Negotiates franchises to assure equitable recovery of revenue for use of public right-of-way, and protection of public interests. Administers and enforces the cable, telecommunications, and other utility franchises between the City and the cable and utility operators. Performs related duties and fulfills responsibilities as required.

This position requires the successful candidate have a Bachelor's Degree from an accredited college or university with major coursework in Business Administration, Finance, Accounting Engineering, Statistics, or a related field; five (5) years of experience analyzing utility rates, municipal fees and other rates affecting the municipality. Master's Degree preferred.

Starting salary negotiable, depending upon education and qualifications. Apply at once with letter, resume and references to the City of San Antonio, Human Resources Department, Attn: Norma Hemphill, Human Resource Administrator, P.O. Box 839966, San Antonio, Texas 78283. Open until filled.